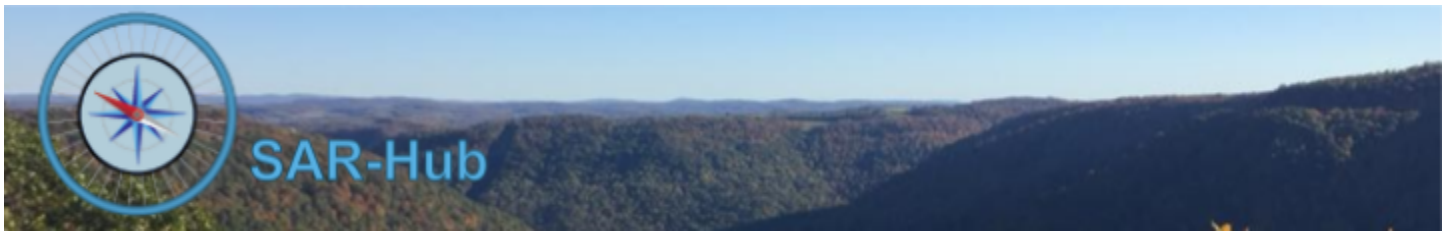
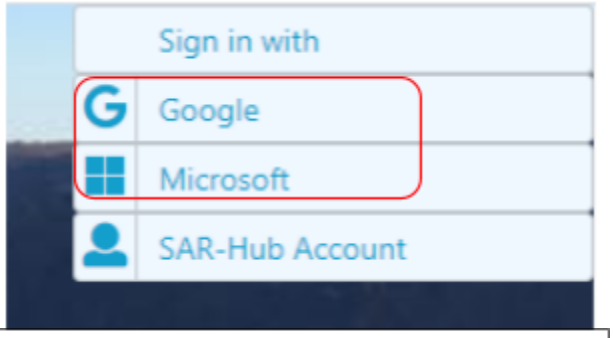


SAR-Hub Basics

Logging in:

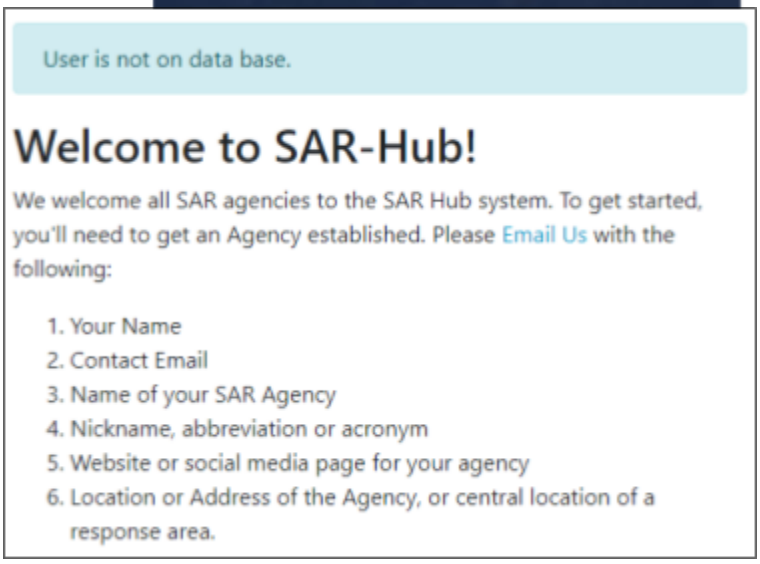


Login to SAR-Hub at https://www.sar-hub.com/

1. Click on Google or Microsoft. (We're working to get Facebook logins working, but Facebook has put a hold on verification of individual Facebook developers during COVID19.)

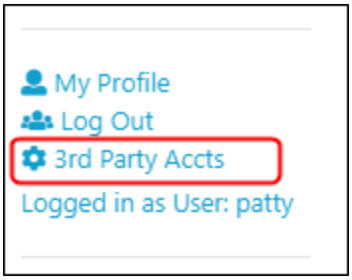
2. Login to a Google or Microsoft account using one of the email addresses associated with your profile on SAR-Hub. If the email is not associated with your profile, you will get this message:

   If you get this message, contact your agency admin. Let them know which email address was associated with the account and they can add it to your profile.



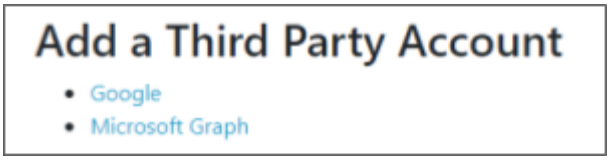
Adding a Second External Login

If you've already successfully logged in with say Google, and tried to login with Microsoft as well (or vice versa), you may have gotten a message similar to "***An account already exists with this e-mail address. Please sign in to that account first, then connect your Microsoft Graph account***."



To link both accounts, login to SAR-Hub using the account you have established, then click on "3rd Party Accts" in the left menu bar on the My Profile page.

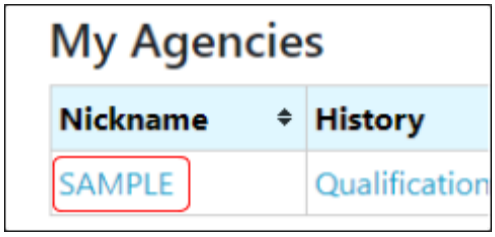
Next select the desired external authentication source and complete the sign-in. You'll now be able to login with either external source.



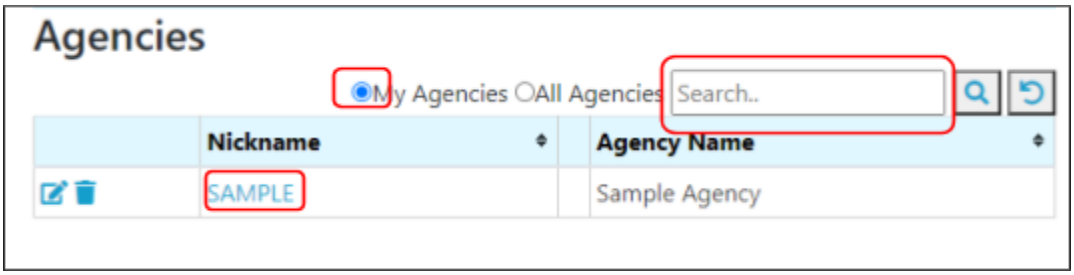
Accessing the Agency Detail Page:

Either of these will work:

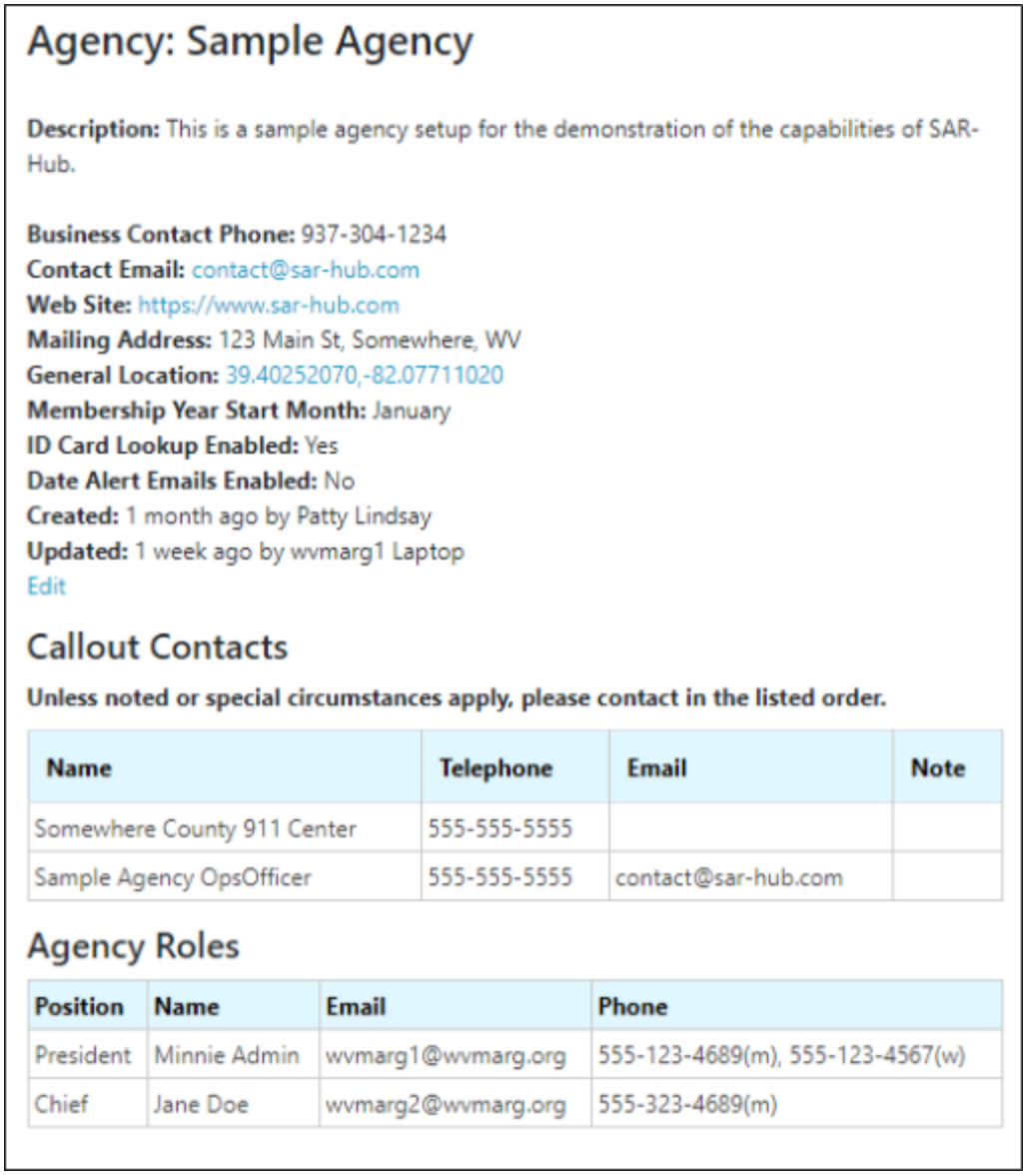
1. Click on “My Profile” in the left menu bar, then click on the Agency nickname under profile:



2. Click on “Agencies” in the left menu bar, and then click on the Agency nickname in the list. To filter the list, you can click on “My Agencies” at the top, or type part of the agency name in the Search box.



Sample Agency Detail page



Agency: Sample Agency

Description: This is a sample agency setup for the demonstration of the capabilities of SAR-Hub.

Business Contact Phone: 937-304-1234
Contact Email: contact@sar-hub.com
Web Site: https://www.sar-hub.com
Mailing Address: 123 Main St, Somewhere, WV
General Location: 39.40252070,-82.07711020
Membership Year Start Month: January
ID Card Lookup Enabled: Yes
Date Alert Emails Enabled: No
Created: 1 month ago by Patty Lindsay
Updated: 1 week ago by wvmarg1 Laptop
Edit

Callout Contacts

Unless noted or special circumstances apply, please contact in the listed order.

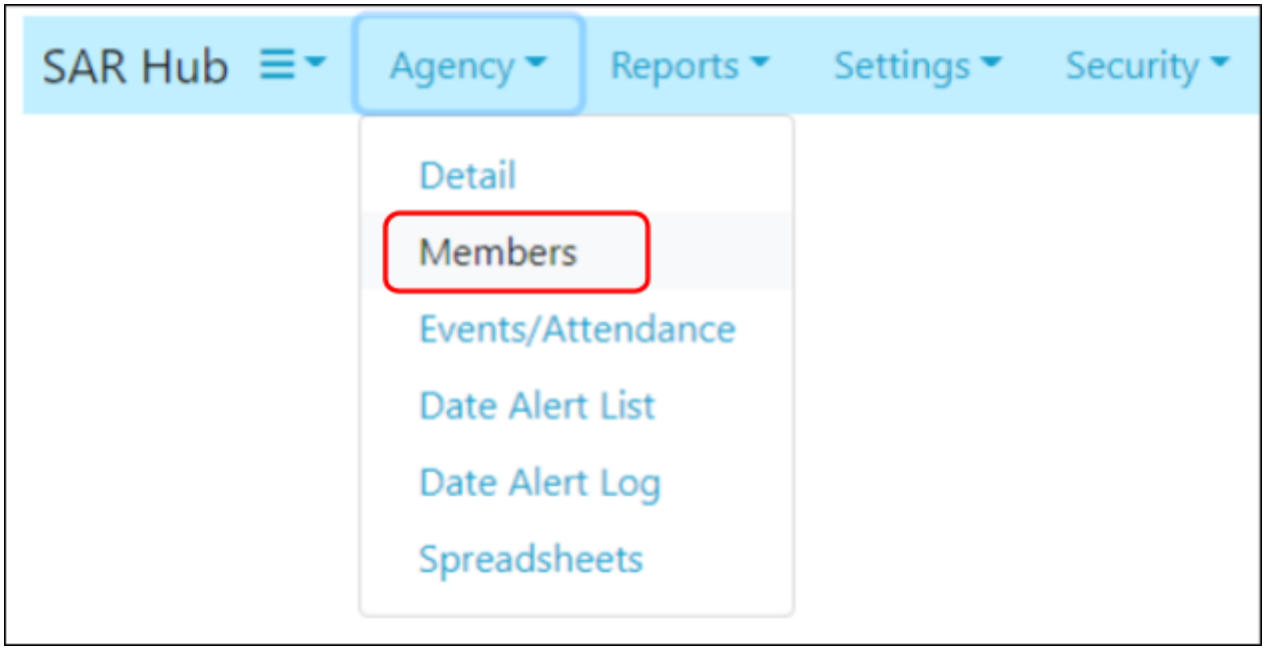
Name	Telephone	Email	Note
Somewhere County 911 Center	555-555-5555		
Sample Agency OpsOfficer	555-555-5555	contact@sar-hub.com	

Agency Roles

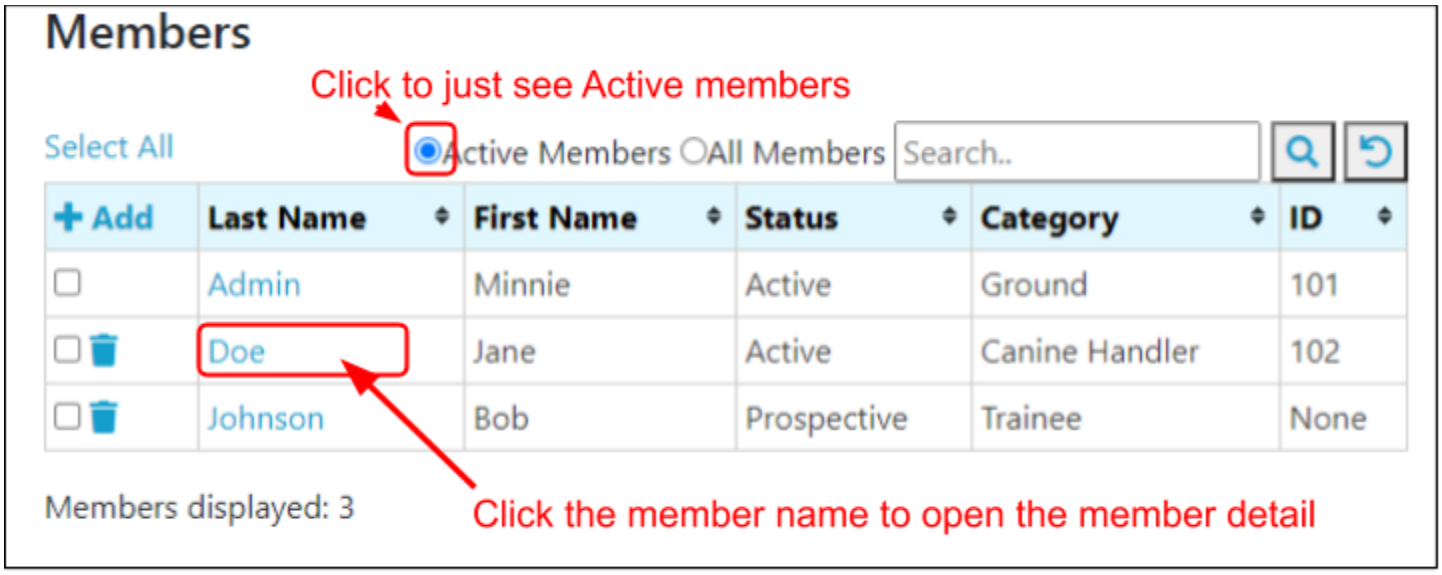
Position	Name	Email	Phone
President	Minnie Admin	wvmarg1@wvmarg.org	555-123-4689(m), 555-123-4567(w)
Chief	Jane Doe	wvmarg2@wvmarg.org	555-323-4689(m)

Accessing the Member Detail Page:

From the Agency Detail dropdown menu, select “Agency”, then “Members”



From the member list, click the member’s last name to open the Member Detail page.



Sample Member Detail page

Agency: Sample Agency

Member

Name: Jane Doe Edit

Created: 1 week, 3 days ago
Updated: 1 week, 3 days ago

Email Address(es)

+ Add	Email	User Name	Receive Notifications	Viewable By	Last Login	Login Created
	wvmarg2@wvmarg.org	wvmarg2	Yes	Member of Same Agency	2 days, 23 hours ago	4 days, 21 hours ago

Telephone Number(s)

+ Add	Type	Telephone #	Receive Notifications	Viewable By
	Mobile	555-323-4689	Yes	Member of Same Agency

Address(es)

+ Add	Street	City	State	Zip	Viewable By

Emergency Contact(s)

+ Add	Seq.	Name	Relation	Home Telephone	Mobile Telephone	Work Telephone	Email	Note	Viewable By

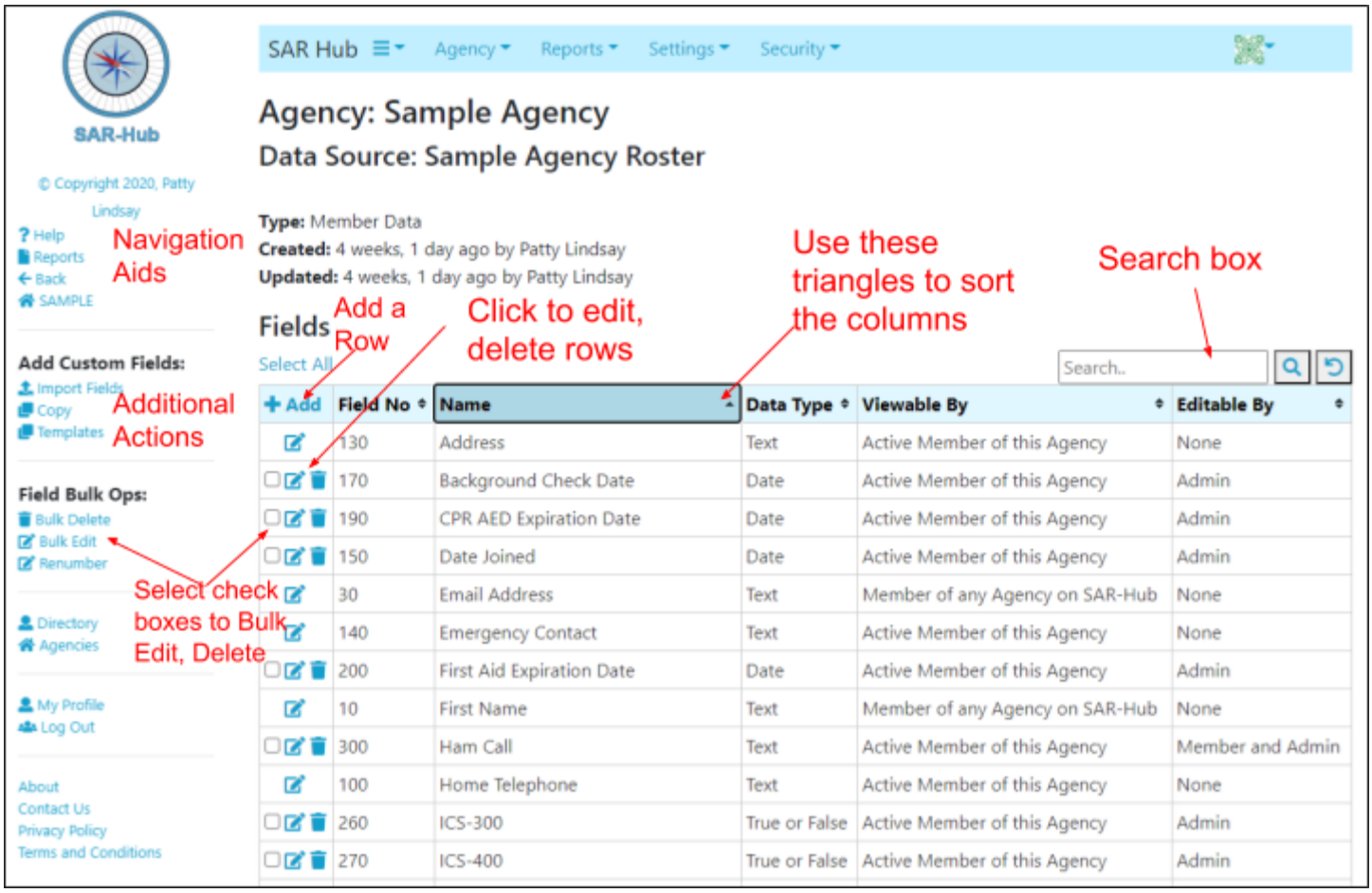
Member Data

Edit

Field	Value
Member Status	Active
Member Category	Canine Handler
Member ID	102
Date Joined	2015-10-01
Membership Valid Thru Date	2020-12-31
Background Check Date	2015-09-01
Position(s) Held	
CPR AED Expiration Date	2021-01-02
First Aid Expiration Date	2021-01-02
Wilderness First Aid Expiration Date	
IS-100	True
IS-200	True
IS-700	True
IS-800	True
ICS-300	
ICS-400	
SARTECH Level	SARTECH-II
SARTECH Expiration Date	2021-03-01

Date Alerts

Field	Field Date	Alert Days	Alert Date	Email Admin?	Email Member?
CPR AED Expiration Date	2021-01-02	-90	2020-10-04	Yes	Yes
First Aid Expiration Date	2021-01-02	-90	2020-10-04	Yes	Yes
SARTECH Expiration Date	2021-03-01	-90	2020-12-01	Yes	Yes

SAR-Hub Editing Widgets

Using the Custom Fields page as example, here are some of the widgets you may see on a SAR-Hub page.